Public Administration and Urban Studies (3980)

3980:512. National Urban Policy. (3 Credits)
Prerequisite: permission. Examines major federal policies that relate to urban problems in regard to policy-making processes, implementation and impact on local governments.

3980:516. Personnel Management in the Public Sector. (3 Credits)
Fundamental issues and principles of public sector personnel administration, including recruitment, selection, training, motivation, supervision, evaluation, labor relations and affirmative action.

3980:517. Leadership and Decision-Making. (3 Credits)
Examines the context of public organizational management including relevant organizational theories, strategic management and planning and public sector leadership.

3980:518. Citizen Participation. (3 Credits)
This course considers the fundamental theory, background, techniques, and issues of citizen participation in urban management and policymaking.

3980:519. Community Organizing. (3 Credits)
The course examines the evolution and influence of neighborhood, community and "grass-roots" organizations on public policy-making in urban areas.

3980:526. Grantsmanship. (3 Credits)
Students will gain knowledge of the grant-seeking and awarding processes. Emphasis is on public funding opportunities and public organizations in the States.

3980:527. Cultural Competence in the Public Sector. (3 Credits)
Considers how public and non-profit managers can effectively communicate and provide services to culturally diverse individuals. Addresses management issues related to social stratification system.

3980:543. Introduction to Public Policy. (3 Credits)
Considers how public managers need to understand models of public policy formulation. Covers major policy issues and the analysis of policy implementation and policy impacts.

3980:551. Introduction to City Management. (3 Credits)
Prerequisite: 3980:611. This course examines the historical role of city management in professionalizing local government operations; examines current responsibilities and trends in the practice of city management and leadership.

3980:562. Fundraising & Resource Management. (3 Credits)
Prerequisite: 3980:563. Examines alternative methods of fundraising and unique resource management challenges and opportunities of non-profit organizations.

3980:563. Non-Profit Management. (3 Credits)
Presents a broad understanding of the operating environment, unique concerns of leadership, resource development, aspects of volunteerism, and management processes in non-profit organizations.

3980:573. Computer Applications in Public Organizations. (3 Credits)
Introduces microcomputer applications used in public organizations and includes data bases, data entry, web pages, report writing, graphical representation and spreadsheets.

3980:590. Workshop in Urban Studies. (1-3 Credits)
Prerequisite: permission. (May be repeated for a maximum of six credits) Group studies of special topics in urban studies and public administration. May not be used to meet core graduate requirements. May be used for elective credit only.

3980:600. Basic Quantitative Research. (3 Credits)
Prerequisite: permission. Examines basic framework of social science research methodologies and basic complementary statistical techniques, including probability and sampling.

3980:601. Advanced Research & Statistical Methods. (3 Credits)
Prerequisite: 3980:600. Extends study of social science to include more advanced research designs and multivariate statistical techniques.

3980:602. History of Urban Development. (3 Credits)
Examination of major literature on processes of urbanization in United States and selected facets of urban institutional development.

3980:605. Orientation to the Master of Public Administration. (0 Credits)
Prerequisite: Admission to the MPA program. Corequisite: Take during the first semester in the MPA program. This orientation to the MPA program provides information and strategies for new students regarding classes, advising and career opportunities.

3980:606. Foundations of Urban Public Administration and Policy. (3 Credits)
Introduces theory and principles of public administration and policy. Considers local government management practices, along with policy issues and problems arising in urban settings.

3980:609. Health Behavior: Theory and Application. (3 Credits)
Prerequisite: Graduate standing/status. This course provides an overview of behavior change theories at the individual, interpersonal and community levels with an emphasis on application in health policy decision-making.

3980:610. Legal Foundations of Public Administration. (3 Credits)
Prerequisite: permission. Introduction to the legal foundations and context of public administration, including the interaction of the course, public organizations, public administration and the public.

3980:611. Introduction to the Profession of Public Administration. (3 Credits)
Prerequisite: permission. Introduction to the theory and practice of the field of public administration. Foundation course for later MPA study.

3980:613. Intergovernmental Management. (3 Credits)
Prerequisite: permission. Examines the field of intergovernmental relations as it applies to urban administration and management.

3980:614. Ethics & Public Service. (3 Credits)
Prerequisites: Admission to the MPA program or permission. Corequisite: 3980:606. Examines how public managers should consider ethics and public service in addressing problems; considers ethical implications of decisions and public policies and considers diversity.

3980:615. Public Organization Theory. (3 Credits)
Prerequisite: Permission. Examines the development of public organizational theory and the current status of theoretical developments in the field of public administration.

3980:620. Social Services Planning. (3 Credits)
Prerequisite: permission. In-depth analysis of total social services requirements and various ways in which social services planning function is carried out in urban communities.

3980:621. Urban Society & Service Systems. (3 Credits)
Prerequisite: permission. Analysis of social bases of urban society; hierarchies, social problems, relationships to planning, public services.
3980:622. Health Planning & Public Policy. (3 Credits)
Basic knowledge of the health service delivery system is provided for planners and administrators in the public sector.

3980:623. Public Works Administration. (3 Credits)
Prerequisite: permission. Examines the building, maintenance and management of public works.

3980:624. Emergency Management Policy Implementation & Analysis. (3 Credits)
Examines the implementation of emergency management policy at the federal, state, and local level: Analyzes current policy initiatives in this emerging field.

3980:625. Strategic Perspectives in Emergency Management. (3 Credits)
Prerequisite: permission. Public administration responsibilities in emergency management. Examines unfunded mandates and the optimal strategies for success in the four phases of emergency management.

3980:640. Fiscal Analysis. (3 Credits)
Prerequisite: permission. Study of revenue and expenditure patterns of the city's government.

3980:641. Urban Economic Growth & Development. (3 Credits)
Prerequisite: permission. Examination of urban economic unit and its susceptibility to social, economic, political and physical change.

3980:642. Public Budgeting. (3 Credits)
Prerequisite: permission. Current professional practice and theoretical issues in public budgeting and management of capital and operating budgets.

3980:644. Public Sector Fund Management. (3 Credits)
Prerequisites: 3980:640 and 3980:642. Provides an overview of theoretical approaches for recording and reporting data related to public projects or programs and reviews methods for investing project funds.

3980:645. Public Sector Labor Relations. (3 Credits)
Prerequisite: 3980:616. This course examines fundamental issues and principles of public sector labor relations with particular attention to collective bargaining processes and to administration of labor contracts.

3980:647. Aging Policy. (3 Credits)
In this course students will examine political institutions that impact the adoption and implementation of programs for the aged, including: Medicare, Medicaid, and Social Security.

3980:650. Comparative Urban Systems. (3 Credits)
Prerequisite: permission. Conceptual schemes and methodology for comparative urban analysis among a number of major cities selected from each continent.

3980:660. Strategic Management. (3 Credits)
This course examines disciplined effort to produce fundamental decisions and actions that shape what public organizations are, what they do and why they do it.

3980:661. Public Project Design & Management. (3 Credits)
Prerequisites: 3980:600 and 3980:642. Provides in-depth theoretical overview of the public project cycle including hands-on approaches to design and management. Examines frameworks for implementation, monitoring and analysis of project impact.

3980:664. Managing Information & Technology in the Public Sector. (3 Credits)
Focus on issues that confront public managers in utilizing information as an organizational asset.

3980:671. Program Evaluation in Urban Studies. (3 Credits)
Prerequisite: 3980:600 or equivalent. Major considerations appropriate for conducting evaluations of a wide variety of human service programs and policies affecting urban and metropolitan areas.

3980:674. Analytic Techniques for Public Administrators. (3 Credits)
Prerequisite: 3980:600. Public sector applications of quantitative methods, including decision analysis, queuing theory, mathematical programming, and simulation.

3980:675. Advanced Techniques in Policy Analysis. (3 Credits)
Prerequisites: 3980:600 and 3980:601. Public Sector application of techniques for analyzing policy proposals including decision analysis and simulations.

3980:680. Select Topics in Urban Studies. (1-3 Credits)
Prerequisite: permission. Selected topics in specific areas of urban planning, in various developmental processes of cities, or in various urban policy and administrative issues. (A maximum of 27 credits may be earned in 680 and 681.)

3980:681. Select Topics in Urban Studies. (1-3 Credits)
Prerequisite: permission. Selected topics in specific areas of urban planning, in various developmental processes of cities, or in various urban policy and administrative issues. (A maximum of 27 credits may be earned in 680 and 681.)

3980:688. Capstone Seminar in Public Administration. (3 Credits)
Prerequisite: Completed core or concurrent enrollment in core courses. 30 credit hours in program. Synthesizing experience at end of the MPA program where key program concepts are integrated and applied to contemporary issues.

3980:690. Seminar in Urban Studies. (3 Credits)
Prerequisites: 16 credits of urban studies core plus quantitative methods. Urban research methods applied to specific urban research area. Comprehensive paper required.

3980:691. Master’s Colloquium. (1 Credit)
This course is required for masters’ students on assistantships. The course reviews programmatic, research and curricula issues in the masters’ programs.

3980:695. Internship in Public Administration & Urban Studies. (1-3 Credits)
Faculty-supervised work experience for "pre-service" students participating in policy planning and administration in public and nonprofit organizations.

3980:697. Individual Studies in Public Administration & Urban Studies. (1-3 Credits)
Prerequisite: permission. Directed individual readings or research on specific area or topic. (May be repeated)

3980:699. Master’s Thesis. (1-9 Credits)
Prerequisite: permission. Supervised thesis writing. May be repeated for a total of nine credits, however, only six credits apply toward degree. Replaces two courses in specialization.

3980:700. Advanced Research Methods I. (3 Credits)
Prerequisite: master’s level statistics or permission. Introduction to statistical techniques and methodologies in doctoral and postdoctoral research. Emphasis on conceptual and mathematical interrelationships.

3980:701. Advanced Research Methods II. (3 Credits)
Prerequisite: 3980:700 or equivalent. Continuation of 700. Emphasis placed upon conceptual and mathematical interrelationships of multivariate statistical techniques as well as application of these techniques through computer analysis of urban data sets.
3980:702. Urban Theory I. (3 Credits)
Prerequisite: permission. Review of major theoretical tradition examining urban problems; for students entering the doctoral program in urban studies (first in two-course sequence).

3980:703. Urban Theory II. (3 Credits)
Prerequisite: 3980:702. Review of major professional disciplines dealing with urban problems; for students entering the doctoral program in urban studies (second in two-course sequence).

3980:704. Public Bureaucracy. (3 Credits)
Prerequisite: permission. Analysis of bureaucratic operations in the implementation of public policy, including special attributes of human service organizations and the democratic theory debate.

3980:705. Economics of Urban Policy. (3 Credits)
Prerequisite: master's level knowledge of macroeconomics and microeconomics or special permission. Use of research tools of economic analysis in seminar format to examine options available to urban policy makers in operation of public services and economic development of cities.

3980:706. Program Evaluation. (3 Credits)
Prerequisite: permission. Advanced treatment of topics in program evaluation.

3980:707. Urban Planning & Management Strategies. (3 Credits)
Prerequisite: permission. Analysis of urban planning policy issues and strategies for implementation in public policy formulation. Emphasis on use of planning process as integrative mechanism.

3980:708. Urban Policy: The Historical Perspective. (3 Credits)
Prerequisite: permission. Critical examination of major ideas about the city from Aristotle to the 20th Century and of the impact on urbanization on society and public policy.

3980:709. Systems & Processes of Policy Analysis. (3 Credits)
Prerequisite: permission. Analysis of administrative processes within public organizations, federal, state and local in the United States; emphasis on urban community.

3980:710. Qualitative Research Methods. (3 Credits)
Prerequisites: 3980:700 and 3980:701. Critical examination of Social Science Research methodologies such as content analysis. Open-ended survey techniques and other means of creating non-statistically generated data.

3980:711. Seminar in Public Administration. (3 Credits)
Prerequisite: permission. In depth review and critique of major intellectual traditions, concepts and theories underlying public administration in the United States.

3980:714. Seminar in Policy Analysis & Evaluation. (3 Credits)
Prerequisite: permission. In depth review and critique of major intellectual traditions, concepts and theories underlying policy analysis and evaluation in the United States.

3980:715. Seminar in Urban & Regional Planning. (3 Credits)
Prerequisite: permission. In depth review and critique of major intellectual traditions, concepts and theories underlying urban and regional planning in the United States.

3980:716. Theoretical Foundations for Public Affairs. (3 Credits)
Prerequisite: permission of instructor. This course critically considers the theoretical foundations for public affairs for scholarship and research. It contrasts traditional social and natural science inquiry and more recent alternative theories to PA theory.

3980:720. Comparative Planning Strategies. (3 Credits)
Prerequisite: 3980:715. Review and analysis of alternative planning theories, institutions, and implementation strategies in a variety of national settings.

3980:730. Ethics in Government. (3 Credits)
This course will explore the differences between individual and collective responsibility, private and public morality and the nexus between democratic and moral development.

3980:731. Theories of Public Budgeting & Finance. (3 Credits)
Prerequisite: 3980:711. Examines the theories and perspectives that have shaped how government uses and implements budgets.

3980:732. Governance & Administration. (3 Credits)
Governance and administration are interrelated activities, yet have been taught as distinct activities. This course explores the connections and interrelatedness of the concepts.

3980:733. Theories of Public Sector Human Resource Management. (3 Credits)
Prerequisite: permission. Examination of the organizational behavior and administrative theories that support modern public personnel systems.

3980:734. Conceptual & Legal Foundations of Public Administration. (3 Credits)
Prerequisite: permission. Theoretical examination of how constitutional and administrative law influence public sector decision-making.

3980:735. Comparative Administration. (3 Credits)
Prerequisite: permission. Examination of the various political and administrative frameworks within which public administrators function.

3980:736. Leading Public Organizations. (3 Credits)
Prerequisite: permission. Examination of the various theories of organizational leadership and their application in public organizations.

3980:740. Survey/Research Methods in the Public Sector. (3 Credits)
Prerequisite: permission. Examination of the techniques and methods used by public organizations to enhance civic involvement. Critiques of methodologies based upon information needs and citizens surveyed.

3980:741. Economic Analysis in Public Administration. (3 Credits)
Review of analytical methods for urban socio-economic data gathering, modeling, analysis and reporting.

3980:760. Seminar in Health Policy. (3 Credits)
Comprehensive review of health policy using historical, political, and economic perspectives and contexts. Emphasizes frameworks for conducting health policy analyses.

3980:780. PhD Colloquium. (1 Credit)
This course introduces new doctoral students to the perspectives and practices of doctoral study. This is a credit/ non-credit course.

3980:788. Urban Policy Studies. (1-4 Credits)
(May be repeated for a maximum of 16 credits.) Prerequisite: permission of instructor or chair. Selected topics for specialized instruction delivered at Kent, Youngstown, and/or Cleveland State universities to apply toward a UA degree either as a required or an elective course.

3980:795. Pro-Seminar. (3 Credits)
Prerequisite: successfully pass all comprehensive examinations. Seminar to discuss approaches to researching and writing the dissertation. Discussion of alternative methodologies, styles and perspectives. Credit/ noncredit.

3980:798. Directed Research. (3 Credits)
Prerequisite: Permission. Under the close supervision of a faculty member, a student will utilize social science methods in applied research.
4 Public Administration and Urban Studies (3980)

3980:799. Urban Tutorial. (3 Credits)
Prerequisite: permission. Intensive study of a particular approved field within urban studies and public affairs under supervision of tutor. (May be repeated once.)

3980:899. Doctoral Dissertation. (1-12 Credits)
Prerequisite: Advancement to Candidacy and 795. Open to properly qualified student accepted as candidate for Doctor of Philosophy degree. Student must register for at least one credit each semester until dissertation is accepted. Minimum of 12 credits required. (May be repeated.) Credit/noncredit.