ALLIED HEALTH CARE ADMINISTRATION, BS

Bachelor of Science in Allied Health Care Administration (275002BS)

M (https://www.uakron.edu/allied-health/allied-health-administration/) or on the Allied Health Care Administration major (https://www.uakron.edu/allied-health/baha/)

Contact Information
Dr. Kristine Kraft
Polsky 265
330-972-6516
knk@uakron.edu

Program Description
Allied Health Care Administration managers work closely with clinical and administrative staff as they process, analyze and report information vital to the delivery of health care. Through our program, you will gain knowledge and experience in both the clinical and business sides of health care.

The Bachelor of Allied Health Care Administration degree allows new students and those holding an Associate of Applied Science degree to earn a bachelor’s degree, often a requirement to move into supervisory or management roles.

This degree can also put you on a path toward master’s and doctoral-level work in many health-care related professions.

The following information has official approval of the Department of Allied Health and The College of Health Professions, but is intended only as a supplemental guide. Official degree requirements are established at the time of transfer and admission to the degree-granting college. Students should refer to the Degree Progress Report (DPR) which is definitive for graduation requirements. Completion of this degree within the identified time frame below is contingent upon many factors, including but not limited to: class availability, total number of required credits, work schedule, finances, family, course drops/withdrawals, successfully passing courses, prerequisites, among others. The transfer process is completed through an appointment with your academic advisor.

Requirements Summary

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General Education Requirements (<a href="https://bulletin.uakron.edu/undergraduate/general-education/">https://bulletin.uakron.edu/undergraduate/general-education/</a>) *</td>
<td>29</td>
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<tr>
<td></td>
<td>Core Courses</td>
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<td>Other Required Courses</td>
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<tr>
<td></td>
<td>Electives</td>
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* Several courses required for the major also satisfy General Education requirements. The University minimum of 34 credits are required for General Education and credit for these courses will apply to both.

Recommended General Education Courses

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>3450:145</td>
<td>Algebra for Calculus</td>
<td></td>
</tr>
<tr>
<td>2020:121</td>
<td>English</td>
<td></td>
</tr>
<tr>
<td>2020:222</td>
<td>Technical Report Writing</td>
<td></td>
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Tier I: Academic Foundations

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>3600:120</td>
<td>Introduction to Ethics</td>
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<td>3750:425</td>
<td>Psychology of Hate</td>
<td></td>
</tr>
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<td>3850:320</td>
<td>Social Inequalities</td>
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Tier II: Disciplinary Areas

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<tr>
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<td>3600:361</td>
<td>Biomedical Ethics</td>
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</tr>
<tr>
<td>3750:200</td>
<td>Health Record Content</td>
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Tier III: Tagged Courses

<table>
<thead>
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<tbody>
<tr>
<td>2750:120</td>
<td>Medical Terminology</td>
<td>3</td>
</tr>
<tr>
<td>2750:121</td>
<td>Study of Disease Processes</td>
<td>3</td>
</tr>
<tr>
<td>2750:122</td>
<td>Emergency Responder I</td>
<td>1</td>
</tr>
<tr>
<td>2750:200</td>
<td>Health Record Content</td>
<td>3</td>
</tr>
<tr>
<td>2750:227</td>
<td>Basic Procedural Coding</td>
<td>3</td>
</tr>
<tr>
<td>2750:229</td>
<td>Basic Diagnostic Coding</td>
<td>3</td>
</tr>
<tr>
<td>2750:230</td>
<td>Basic Pharmacology</td>
<td>3</td>
</tr>
<tr>
<td>2750:301</td>
<td>Quality Management in Healthcare</td>
<td>2</td>
</tr>
<tr>
<td>2750:302</td>
<td>Clinical Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>2750:303</td>
<td>Advanced Coding II</td>
<td>3</td>
</tr>
<tr>
<td>2750:304</td>
<td>Healthcare Management Foundations</td>
<td>3</td>
</tr>
<tr>
<td>2750:310</td>
<td>Healthcare Finance</td>
<td>3</td>
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<tr>
<td>Code</td>
<td>Title</td>
<td>Hours</td>
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<td>2750:328</td>
<td>Medical Insurance</td>
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<td>2750:331</td>
<td>Advanced Coding I</td>
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</tr>
<tr>
<td>2750:336</td>
<td>Legal Concepts of Healthcare</td>
<td>2</td>
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<tr>
<td>2750:401</td>
<td>Management Information Systems</td>
<td>3</td>
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<tr>
<td>2780:106</td>
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<tr>
<td>2780:107</td>
<td></td>
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<td>2780:110</td>
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**Other Required Courses**

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<tbody>
<tr>
<td>2020:121</td>
<td>English</td>
<td>1</td>
</tr>
<tr>
<td>2020:222</td>
<td>Technical Report Writing (or equivalent)</td>
<td>1</td>
</tr>
<tr>
<td>2420:211</td>
<td>Essentials of Financial Accounting</td>
<td></td>
</tr>
<tr>
<td>2420:212</td>
<td>Basic Accounting II</td>
<td></td>
</tr>
<tr>
<td>2420:270</td>
<td>Business Software Applications</td>
<td></td>
</tr>
<tr>
<td>2440:105</td>
<td>Introduction to Computers and Application Software</td>
<td></td>
</tr>
<tr>
<td>3450:145</td>
<td>Algebra for Calculus (or equivalent)</td>
<td>1</td>
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<tr>
<td>3600:120</td>
<td>Introduction to Ethics (or equivalent)</td>
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**Electives**

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<tr>
<td>2235:305</td>
<td>Principals of Emergency Management and Homeland Security</td>
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<td>2235:401</td>
<td>Crisis Leadership</td>
<td></td>
</tr>
<tr>
<td>2420:301</td>
<td>Information Design</td>
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<tr>
<td>2420:310</td>
<td>Leadership Principles &amp; Practices</td>
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<td>2750:350</td>
<td>Coding Practicum</td>
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<td>2750:450</td>
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<td>2870:332</td>
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<td>3400:487</td>
<td>Science and Technology in World History</td>
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<td>3600:361</td>
<td>Biomedical Ethics</td>
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<td>3700:303</td>
<td>Introduction to Political Thought</td>
<td></td>
</tr>
<tr>
<td>3750:380</td>
<td>Industrial/Organizational Psychology</td>
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<td>3750:425</td>
<td>Psychology of Hate</td>
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<td>Consumer Education</td>
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<td>3850:320</td>
<td>Social Inequalities</td>
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<td>3980:416</td>
<td>Personnel Management in the Public Sector</td>
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<td>3980:417</td>
<td>Leadership and Decision-Making</td>
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<td>7760:316</td>
<td>Science of Nutrition</td>
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1. This course is required for the degree program. It also satisfies a General Education requirement.

2. One of these courses will also satisfy the Tier III Complex Systems General Education requirement.

**Recommended Sequence**

### 1st Year

**Fall Semester**

<table>
<thead>
<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>2020:121</td>
<td>English</td>
<td>3</td>
</tr>
<tr>
<td>2750:120</td>
<td>Medical Terminology</td>
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<tr>
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<td>Introduction to Computers and Application Software</td>
<td>3</td>
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<tr>
<td>2780:106</td>
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**Spring Semester**

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<tbody>
<tr>
<td>2020:222</td>
<td>Technical Report Writing (or equivalent)</td>
<td>3</td>
</tr>
<tr>
<td>2420:211</td>
<td>Essentials of Financial Accounting</td>
<td>3</td>
</tr>
<tr>
<td>2780:107</td>
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<td>3</td>
</tr>
<tr>
<td>2780:111</td>
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<td>1</td>
</tr>
<tr>
<td>3600:120</td>
<td>Introduction to Ethics (or equivalent)</td>
<td>3</td>
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<td></td>
<td>Speaking Requirement</td>
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### 2nd Year

**Fall Semester**

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<tbody>
<tr>
<td>2750:230</td>
<td>Basic Pharmacology</td>
<td>3</td>
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<tr>
<td>2420:270</td>
<td>Business Software Applications</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Domestic Diversity Requirement</td>
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<tr>
<td></td>
<td>Arts/Humanities Requirement</td>
<td>4</td>
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<tr>
<td></td>
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**Spring Semester**

<table>
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<tr>
<th>Code</th>
<th>Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>2750:121</td>
<td>Study of Disease Processes</td>
<td>3</td>
</tr>
<tr>
<td>2420:212</td>
<td>Basic Accounting II</td>
<td>3</td>
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<td></td>
<td>Electives</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Complex Systems Requirement</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>Arts/Humanities Requirement</td>
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### 3rd Year

**Fall Semester**

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<tr>
<td>2750:200</td>
<td>Health Record Content</td>
<td>3</td>
</tr>
<tr>
<td>2750:227</td>
<td>Basic Procedural Coding</td>
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<td>2750:229</td>
<td>Basic Diagnostic Coding</td>
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<td>Elective</td>
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<tr>
<td></td>
<td>Social Science/Domestic Diversity Requirement</td>
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**Spring Semester**

<table>
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<tr>
<th>Code</th>
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<tbody>
<tr>
<td>2750:301</td>
<td>Quality Management in Healthcare</td>
<td>2</td>
</tr>
<tr>
<td>2750:302</td>
<td>Clinical Information Systems</td>
<td>3</td>
</tr>
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<td>2750:328</td>
<td>Medical Insurance</td>
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<td>2750:331</td>
<td>Advanced Coding I</td>
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### 4th Year

#### Fall Semester

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<td>2750:122</td>
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<tr>
<td>2750:304</td>
<td>Healthcare Management Foundations</td>
<td>3</td>
</tr>
<tr>
<td>2750:336</td>
<td>Legal Concepts of Healthcare</td>
<td>2</td>
</tr>
<tr>
<td>2750:401</td>
<td>Management Information Systems</td>
<td>3</td>
</tr>
<tr>
<td>xxxx:3xx/4xx</td>
<td>Elective 1</td>
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<tr>
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<td>Global Diversity Requirement</td>
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| Total Hours | 15 |

#### Spring Semester

<table>
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<tr>
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<th>Course Title</th>
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<tbody>
<tr>
<td>2750:310</td>
<td>Healthcare Finance</td>
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</tr>
<tr>
<td>2750:303</td>
<td>Advanced Coding II</td>
<td>3</td>
</tr>
<tr>
<td>xxxx:3xx/4xx</td>
<td>Elective</td>
<td>3</td>
</tr>
<tr>
<td>xxxx:3xx/4xx</td>
<td>Elective 1</td>
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| Total Hours | 12 |

1. **Recommended 3xx/4xx Elective List:**
   - 2235:305 Principals of Emergency Management and Homeland Security
   - 2235:401 Crisis Leadership
   - 2420:301 Information Design
   - 2420:310 Leadership Principles & Practices
   - 2870:332 Management of Technology Based Operations
   - 3400:487 Science and Technology in World History
   - 3600:361 Biomedical Ethics
   - 3700:303 Introduction to Political Thought
   - 3750:380 Industrial/Organizational Psychology
   - 3750:425 Psychology of Hate
   - 3760:301 Consumer Education
   - 3850:320 Social Inequalities
   - 3980:416 Personnel Management in the Public Sector
   - 3980:417 Leadership and Decision-Making
   - 7760:316 Science of Nutrition