PUBLIC ADMINISTRATION
AND URBAN STUDIES (3980)

3980:375 Intro to Public Sector Mgmt (3 Credits)
Prerequisite: Sophomore standing. Introduces the principles, structures and people in the public sector. Addresses responsibilities and management of public services by government and civic non-profit agencies.

3980:380 Budget Politics (3 Credits)
Prerequisite: Sophomore standing. Introduces the politics and history of public budgeting for federal, state and local governments. Considers legislative and executive practices and democratic aspects of budgeting.

3980:412 National Urban Policy (3 Credits)
Prerequisite: Sophomore standing. Examines major federal policies that relate to urban problems in regard to policy-making processes, implementation, and impact on local governments.

3980:416 Personnel Management in the Public Sector (3 Credits)
Prerequisite: 42 credit hours or Sophomore standing. Fundamental issues and principles of public sector personnel administration, including recruitment, selection, training, motivation, supervision, evaluation, labor relations and affirmative action.

3980:417 Leadership and Decision-Making (3 Credits)
Prerequisite: 42 credit hours of Sophomore standing. Examines the context of public sector management including relevant organizational theories, strategic management and planning for leading local government and non-profit organizations.

3980:418 Citizen Participation (3 Credits)
Prerequisite: Sophomore standing. This course considers the fundamental theory background, techniques and issues of citizen participation in urban management and policy making.

3980:419 Community Organizing (3 Credits)
Prerequisite: 42 credit hours or Sophomore standing. The course examines the evolution and influence of neighborhood, community and "grass-roots" organizations on public policy-making in urban areas.

3980:426 Grantsmanship (3 Credits)
Prerequisite: Sophomore standing. Considers the process and techniques of the grant-seeking and awarding processes. Emphasizes public funding opportunities for local government and nonprofit agencies.

3980:427 Cultural Competence in the Public Sector (3 Credits)
Prerequisite: 42 credit hours or Sophomore standing. Considers how public and non-profit managers can effectively communicate and provide services to culturally diverse individuals. Addresses management issues related to social stratification system.

3980:443 Introduction to Public Policy (3 Credits)
Prerequisite: Sophomore standing. Considers how public managers need to understand models of public policy formulation. Covers major policy issues and the analysis of policy implementation and policy impacts.

3980:451 Introduction to City Management (3 Credits)
Prerequisite: 42 credit hours or Sophomore standing. Examines the historic role of city management in professionalizing local government operations; examines current responsibilities and trends in the practice of city management and leadership.

3980:462 Fundraising and Resource Management (3 Credits)
Prerequisites: 3980:463 and sophomore standing. Examines alternative methods of fundraising and unique resource management challenges and opportunities of non profit organizations.

3980:463 Non-profit Management (3 Credits)
Prerequisite: Sophomore standing. Examines fundamental principles of non-profit organizations. Considers unique concerns of their operation environment, resource development, leadership, and management processes and aspects of volunteerism.

3980:473 Computer Applications in Public Organizations (3 Credits)
Prerequisite: Sophomore standing. Introduces microcomputer applications used in public organizations and includes data bases, data entry, web pages, report writing, graphical presentation and spreadsheets.

3980:480 Special Topics in Public Management (3 Credits)
Prerequisite: Sophomore standing. Opportunity to study current issues and specialized topics in public management, non-profit management or public policy analysis. May be repeated with change in topic for a total of 9 credits.